**ICOM AWARD FOR SUSTAINABLE DEVELOPMENT PRACTICE IN MUSEUMS**

**PROJECT ENDORSEMENT**

**IMPORTANT INFORMATION**

**The Endorsement Process is a specific eligibility requirement to participate in the ICOM Award. Applicants are required to use this form to seek Endorsement from their eligible ICOM Body.**

**DEADLINES and APPLICATION STEPS**

**1. Submit this document along with the Endorsement Form to your** [**eligible ICOM Body**](https://icom.museum/wp-content/uploads/2024/05/ICOM-Award-Eligible-ICOM-Bodies.pdf) **by: 1 September 2024, 23:59 CEST**

**The Eligible ICOM Body will assess the project. If the project meets the requirements, you shall receive the signed Endorsement Form by: 15 September 2024, 23:59 CEST**

**2. Upload the signed Endorsement Form with your Project Description Document in the dedicated sections on the** [**Submission Portal**](https://icom.formstack.com/forms/icom_award_call_for_applications) **by: 30 September 2024, 23:59 CEST**

**For any questions, please contact: mas@icom.museum**

**Thank you for your attention to these important dates!**

**DEADLINES and STEPS for ICOM Bodies**

1. If the project fits the requirements, the Representative and Board member shall sign the Endorsement Form and send it back to the project Applicant for an eligible submission **by: 15 September 2024, 23:59 CEST**

**GENERAL INFORMATION (to be filled by the Applicant)**

**Name of the Institution** submitting the project: Click here to enter text

**Title of the Project**: Click here to enter text

Which judging category (“P”) is the project submitted under? Choose one option

**PROJECT ENDORSEMENT (to be filled by the ICOM Body Representative)**

**Name of the ICOM Body (NC/IC/RA/AO) filling out the project endorsement**:

***Based on the knowledge you acquired during the capacity-building sessions, please answer each question below:***

**1. Describe shortly how, according to you, the Project contributes to the "P" as indicated in the Application:**

100 words maximum

**2. Please list the Sustainable Development Goal (SDG) targets as indicated in the Application confirm by ticking “Yes” if you think the Project helped achieve the respective Sustainable Development Goals (SDG) targets and “No” if according to you, it didn’t. Kindly provide a comment to justify your answer.**

SDG Target 1 Click to add text [ ] Yes [ ] No
Comment: 100 words maximum

SDG Target 2 Click to add text [ ] Yes [ ] No
Comment: 100 words maximum

SDG Target 3 Click to add text [ ] Yes [ ] No
Comment: 100 words maximum

[ ]  **The ICOM Award accepts entries from institutions that abide by the** [**UN Global Compact's 10 principles**](https://unglobalcompact.org/)**. By ticking this box, you confirm that the applying institution indicated its conformity to the following principles**\***:**

**Human Rights**

* Museums should support and respect the protection of internationally proclaimed human rights; and
* make sure that they are not complicit in human rights abuses.

 **Labour**

* Museums should uphold the freedom of association and the effective recognition of the right to collective bargaining;
* the elimination of all forms of forced and compulsory labour;
* the effective abolition of child labour; and
* the elimination of discrimination in respect of employment and occupation.

 **Environment**

* Museums should support a precautionary approach to environmental challenges;
* undertake initiatives to promote greater environmental responsibility; and
* encourage the development and diffusion of environmentally friendly technologies.

 **Anti-Corruption**

* Museums should work against corruption in all its forms, including extortion and bribery.

\*adapted from the UN Global Compact

**ACKNOWLEDGMENT**

By submitting this *Endorsement Letter*, I, **the ICOM Body Representative** acknowledge the following:

I declare that I have read the [ICOM Award Terms and Conditions](https://icom.museum/wp-content/uploads/2024/05/ADM_Terms-and-Conditions_ICOM-Award.pdf) and that I accept them without reservation.

I declare that I have taken part in the Capacity Building Session and that I have assessed the Project submitted in the Application objectively and in accordance with the principles and practices of sustainable development as presented in the Capacity training session.

I agree that the name of my ICOM Body will be communicated in case the endorsed Project is deemed eligible. In this regard, I acknowledge that all information contained in the *Project Endorsement* may be made public if the Project is listed in the Long-List.

I understand that for the smooth running of the ICOM Award and to ensure the integrity of the eligibility check, the Application, as well as the *Endorsement Letter* shall not be disclosed throughout the whole project duration.

I agree to transmit the *Endorsement Letter* to the ICOM Body for the Endorsement process and I acknowledge that this *Endorsement Letter* will be then transmit to the ICOM Secretariat for the eligibility check and to the Jury if the Application is deemed eligible.

**SIGNATURE**

**ICOM Body Representative**

I, [Surname, Name of the ICOM Body Representative] hereby endorse the above-mentioned project on behalf of the ICOM Body I represent.

Date:

Signature

By submitting this *Endorsement Letter*, I, **Board member** (**The Chair** *or another Board Member, if the Chair has been designated as ICOM Body Representative)* **of the ICOM Body**, acknowledge the following:

I declare that I have read the [ICOM Award Terms and Conditions](https://icom.museum/wp-content/uploads/2024/05/ADM_Terms-and-Conditions_ICOM-Award.pdf) and that I accept them without reservation.

I agree to transmit the *Endorsement Letter* to the ICOM Body for the Endorsement process and I acknowledge that this *Endorsement Letter* will be then transmitted to the ICOM Secretariat for the eligibility check and to the Jury if the Application is deemed eligible.

I agree that the name of my ICOM Body will be communicated in case the endorsed Project is deemed eligible. In this regard, I acknowledge that all information contained in the *Project Endorsement* may be made public if the Project is selected in the Long-List.

I understand that for the smooth running of the ICOM Award and to ensure the integrity of the eligibility check, the Application as well as the *Endorsement Letter* shall not be disclosed until the Long-List has been published.

**SIGNATURE**

**Board Member of ICOM Body**

I, [Surname, Name of the Board Member hereby approve this *Endorsement Letter*

Date:

Signature